



NOTICE TO CONDOMINIUM / HOA

Date _____

Provide name of management company for association:

Name: _____

Address: _____

Phone: _____

ATTENTION: Board of Directors

Subject _____

Regarding Unit _____

This is to advise that effective _____, 20____ the firm of PCF Property Management, Inc. will be my management agent for the above property. Please send all correspondence relating to the property, such as: newsletters, special notices, etc. to my agent at the following address:

PCF Property Management | P.O. Box 2405 | Bluffton, SC | 29910

My agent will handle all matters relating to my property.

If you have any questions, please contact my agent at 843.800.8778. Thank you for your cooperation.

OWNER

OWNER

Owner is to provide PCF Property Management, Inc. with a copy of rules and regulations